

Client Visit Evidence Export

Timestamped visit history prepared for inspection, audit, complaint response, commissioner query, or internal quality review.

Client

Margaret Patel

Agency

Suncare Home Care Ltd

Date range

1 May 2026 - 7 May 2026

Export reference

VP-2026-00142

Scheduled visits

7

Seven morning visits reviewed

Completed

6

Completed with check-in/out

Flagged

1

One late check-in reviewed

Care time

8h 37m

Total recorded visit time

Evidence Summary

- All visit records in this sample are timestamped and linked to a named carer identity.
- One late arrival was automatically flagged and later marked as reviewed by the coordinator.
- Task completion, care notes, and record status are included for each visit.
- The report can be exported as a PDF for care record review, complaint response, or internal quality monitoring.

Data protection note

VisitProof is ICO registered under reference ZC143167. This sample report uses fictional data and demonstrates how agency-controlled visit evidence can be exported from a UK-hosted service.

Visit-by-visit evidence

Each row shows scheduled time, actual check-in/check-out, variance, carer identity, task status, and record state. Times shown are sample values.

Date	Scheduled	Check in	Check out	Variance	Carer	Status
01/05	08:00-09:15	08:02	09:14	+2m	A. Okafor	Complete
Tasks: Personal care, medication prompt, breakfast support Note: Client settled. Medication prompted and breakfast prepared.						
02/05	08:00-09:15	08:07	09:20	+7m	A. Okafor	Complete
Tasks: Personal care, medication prompt, wound dressing Note: Dressing observed dry and intact. No concerns raised.						
03/05	08:00-09:15	08:00	09:18	0m	S. Begum	Complete
Tasks: Personal care, medication prompt, mobility support Note: Client used walking frame with verbal prompting.						
04/05	08:00-09:15	08:05	09:15	+5m	A. Okafor	Complete
Tasks: Personal care, medication prompt, hydration check Note: Fluids encouraged. Family note left on kitchen board.						
05/05	08:00-09:15	08:03	09:22	+3m	S. Begum	Complete
Tasks: Personal care, medication prompt, meal prep Note: Client reported feeling well. Lunch prepared in fridge.						
06/05	08:00-09:15	08:22	09:17	+22m	T. Williams	Late - reviewed
Tasks: Personal care, medication prompt, laundry Note: Late arrival due to previous call overrun. Coordinator reviewed at 10:03.						
07/05	08:00-09:15	08:01	09:19	+1m	A. Okafor	Complete
Tasks: Personal care, medication prompt, breakfast, shopping list Note: Shopping list updated. No safeguarding concerns noted.						

Flagged visit review

06/05/2026 - Late check-in

Reviewed

Scheduled arrival was 08:00. Carer checked in at 08:22. The coordinator reviewed the flag at 10:03 and recorded that the previous call overran. Medication prompt and personal care tasks were completed before checkout.

Task completion evidence

Personal care	7/7 completed	Medication prompt	7/7 completed
Meal support	4/4 completed	Hydration check	3/3 completed
Mobility support	1/1 completed	Laundry / household	1/1 completed

Audit trail

- 10/05/2026 14:36 Report exported by Registered Manager account
- 06/05/2026 10:03 Late arrival flag reviewed by coordinator; reason recorded
- 06/05/2026 09:17 Visit checked out by T. Williams; tasks submitted
- 06/05/2026 08:22 Visit checked in by T. Williams from mobile browser link
- 01/05/2026 07:42 Weekly visit schedule generated for Margaret Patel

Record status

Submitted visit records are treated as locked for ordinary editing. If a correction is required, the correction should be recorded as an auditable amendment rather than silently overwriting the original record.

What this report demonstrates

Identity	Each visit is tied to a named carer identity.
Timing	Scheduled, check-in, and check-out times are shown separately.
Exceptions	Late or missing visits can be flagged and reviewed.
Evidence	Tasks and notes are preserved alongside visit timing.
Export	A manager can produce a single PDF for review or sharing.
Data protection	The service is ICO registered and hosted in the UK.

Important sample disclaimer

This PDF uses fictional agency, client, and carer names. It is intended to show the type of evidence VisitProof can help agencies organise and export. It is not legal, regulatory, clinical, or inspection advice. Agencies remain responsible for their own policies, data protection obligations, record-keeping duties, and care governance.

VisitProof data protection details

ICO registration reference: ZC143167. Registration date: 10 May 2026. Registration expires: 09 May 2027. Data Processing Agreement available on request at hello@visitproof.co.uk.

Contact

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